

Board of Directors Meeting Minutes

Friday December 16, 2022, 12:00pm – 1:30pm

Attendees

■ Drew Deering (President)	P	Jessica Figenholtz (Past President)	■ Richie Hands (Assoc. Dir.)	
■ Mindy Viamontes (Pres-Elect)	■	Josh Mings (Director)	■ Justin Banda (Assoc. Dir.)	
P Julie Hacker (Development)	■	Enrique Suarez (Director)	P Bob Magruder (Affiliate Dir.)	
■ Lynda Dossey (Honors/ Awards)	■	Natalie Hicks (Director)	■ Chris Carpenter (Affiliate Dir.)	
P Arathi Gowda (Advocacy)	P	Kelly Moynihan (Director)	■ Wei Yu (IL Delegate)	
P Jason Golub (Membership)	P	Peter Wojtowicz (Director)	■ Molly R Rademacher (IL Delegate)	P
■ Tim Tracey (Finance)	■	Ashlen Williams (Director)	P Terran Wilson (IL Delegate)	■
■ Chey-Wen Taylor (Education)	■	Calli Verkamp (Director)		□

Key
 P Phoned in
 ■ Present
 □ Not Present

Staff

■ Joan Pomaranc (Senior Director of Advocacy and Special Projects)	■ Steve Riforgiato (Director of Membership and Data Analytics)
■ Allison Garwood Freedland (Director of Outreach)	■ Ashley Spell (Director of Education and Awards)
P Kirstin Osgood (Director of Development and Sales)	■ Jen Masengarb (Executive Director)
■ David Cordaro (Communications Manager)	■ Madison Young (Programs and Events coordinator)

Meeting Minutes

- Welcome** This meeting was held both in-person and a Microsoft Teams meeting due to the Coronavirus pandemic. Drew welcomed the Board and reviewed the agenda. Meeting began at 12:07 pm.
- Approval of the November Meeting Minutes**
ACTION: Josh motioned to approve the November meeting minutes. Mindy seconded the motion. The November meeting minutes were unanimously approved.
- Executive Director Report and Updates**
SUMMARY: Jen outlined upcoming meetings and agendas for January. Jen also notified all board members of updated Board packets coming in January. From the Finance committee- The bank interviews have been completed and have selected a candidate to move forward with both the Chapter and the Foundation. Staff reviews are complete including the executive director. The new phone system has been implemented with new mobile devices. Shortly after the new year the new website will launch.
- Foundation MOU updates**
SUMMARY: Drew reported that since 2019 the MOU has needed to be updated. The December 2022 MOU has been reviewed by both the ExCom and Foundation Board. The Board needs to vote on it today to move it forward. Drew motioned that the Board approve the MOU as presented based on the latest December 2022 version. The motion was seconded by Tim and vote was unanimously approved.
- Board budget updates**
SUMMARY: Jen and Tim presented the proposed 2023 budget. Jen reviewed the goal for the Board members in 2023 to each add 1.5 affiliate members. Jen and Tim review big key budget revenue and expenses that are expected to change from 2022 to 2023. After review, Tim motioned to approve the budget as presented and discussed. Lynda seconded the motion. The budget vote passed unanimously.
- President's updates and remarks**

SUMMARY: Drew presented the end of year slides of 2022 highlights and 2023 initiatives coming soon.

Meeting adjourned at 1:31pm.

Documents Distributed: See the December 2022 Sharepoint folder for all documents.

Next Meetings

ExCom Meeting –1/4/2023 @ virtual meeting (8am – 9:30am)

Board Meeting – Wednesday 1/11/2023 meeting (12pm – 1:30pm)