

Board of Directors Meeting Minutes

Wednesday November 9, 2022, 12:00pm – 1:30pm
Zoom Video Conference Call

Attendees

■ Drew Deering (President)	P	Jessica Figenholtz (Past President)	■	Richie Hands (Assoc. Dir.)	
P Mindy Viamontes (Pres-Elect)	■	Josh Mings (Director)	■	Justin Banda (Assoc. Dir.)	
P Julie Hacker (Development)	P	Enrique Suarez (Director)	P	Bob Magruder (Affiliate Dir.)	
P Lynda Dossey (Honors/ Awards)	■	Natalie Hicks (Director)	■	Chris Carpenter (Affiliate Dir.)	
P Arathi Gowda (Advocacy)	P	Kelly Moynihan (Director)	□	Wei Yu (IL Delegate)	<u>Key</u>
■ Jason Golub (Membership)	■	Peter Wojtowicz (Director)	□	Molly R Rademacher (IL Delegate)	P Phoned in
■ Tim Tracey (Finance)	■	Ashlen Williams (Director)	P	Terran Wilson (IL Delegate)	■ Present
■ Chey-Wen Taylor (Education)	■	Calli Verkamp (Director)			□ Not Present

Staff

■ Joan Pomaranc (Senior Director of Advocacy and Special Projects)	P	Steve Riforgiato (Director of Membership and Data Analytics)
■ Allison Garwood Freedland (Director of Outreach)	■	Ashley Spell (Director of Education and Awards)
P Kirstin Osgood (Director of Development and Sales)	■	Jen Masengarb (Executive Director)
■ David Cordaro (Communications Manager)	■	Madison Young (Programs and Events coordinator)

Meeting Minutes

- Welcome** This meeting was held both in-person and a Microsoft Teams meeting due to the Coronavirus pandemic. Drew welcomed the Board and reviewed the agenda. Meeting began at 12:02 pm.
- Approval of the October Meeting Minutes**
ACTION: Justin motioned to approve the October meeting minutes. Josh seconded the motion. The October meeting minutes were unanimously approved.
- Executive Director Report and Updates**
SUMMARY: Jen provided a few recent updates. First, there was a great reception held last week at the AIA office to welcome the new members from 2020, 2021, and 2022. Staff has sent out a link for giving at the end of the year to small, medium and larger firms last week. The Foundation has also asked that the Board contribute to the scholarships, the goal is to hit 100% participation.
The virtual Volunteer Fair is being held this Thursday, tomorrow November 9, 2022. Current registry is 83 individuals. We will be opening up all the committees to members with a time commitment of a year, all except Finance. Registration included specific desires which helps categorize individuals. Ashley and Madison have created a Volunteer Interest form to help match up individuals to their interests.

Other topics- Annual Holiday party is scheduled for Thursday December 8th. Awards will be a shared event and the party will start immediately afterwards. Tickets will be available starting on Thursday November 17th.

The Finance committee continues to work on the budget for 2023. The committee will continue to reevaluate. There are three additional events to help fundraising initiatives. Third Thursday Series, CRAN symposium, Guess-a-sketch event.

4. Board nomination committee updates

SUMMARY: Mindy reported that the committee has finished meeting and have finalized the Board slate for 2023. The notice to membership will be sent out prior to November 11th.

5. President's updates

SUMMARY: Drew, Mindy and Jen continue discussions with the Foundation on the MOU and AIA Chicago staff involvement moving forward. A draft Foundation budget with known costs has been circulated and will be discussed during the Finance committee meeting. Drew also noted that all the expected A'22 dividends has been received from National.

6. Distinguished Award Updates

SUMMARY: Lynda and Ashley presented the Distinguished Service Award category. Lynda presented the current list of nominees. The Board agreed to take a straw poll to highlight the top three in order to reduce the quantity and focus discussions and voting. A vote was unanimously approved to reduce the list. The Board reviewed each individual and straw polled the entire list. Each Board member got two votes for their top two recipients. Josh recused himself from voting on anything related to Landmarks Illinois due to his role on the Skyline Council.

#1- 4 votes

#2- 7 votes

#3- 7 votes

#4- 2 votes

#5- 2 votes

#6- 0 votes

#7- 1 votes

#8- 8 votes

The Board had the nominators of the top three votes present to the entire Board. The Presidential Citation was also discussed by Drew. Lynda called for a straw poll vote on the top 3 nominees. The vote was approved 19-1 to approve all three. Bonnie McDonald AND Landmarks Illinois, Jack Catlin, Laurie Peterson.

Meeting adjourned at 1:31pm.

Documents Distributed: See the November 2022 Sharepoint folder for all documents.

Next Meetings

ExCom Meeting – 12/7/2022 @ virtual meeting (8am – 9:30am)

Board Meeting – FRIDAY 12/16/2022 meeting (12pm – 1:30pm)