

Board of Directors Meeting Minutes

Monday, January 12, 2022, 12:00pm – 1:30pm
Zoom Video Conference Call

Attendees

P Drew Deering (President)	P Jessica Flgenholtz (Past President)	P Richie Hands (Assoc. Dir.)	
P Mindy Viamontes (Pres-Elect)	P Josh Mings (Director)	P Justin Banda (Assoc. Dir.)	
P Julie Hacker (Development)	P Enrique Suarez (Director)	P Bob Magruder (Affiliate Dir.)	
P Lynda Dossey (Honors/ Awards)	P Natalie Hicks (Director)	P Chris Carpenter (Affiliate Dir.)	
P Arathi Gowda (Advocacy)	P Kelly Moynihan (Director)	P Wei Yu (IL Delegate)	Key
P Jason Golub (Membership)	P Peter Wojtowicz (Director)	P Molly R Rademacher (IL Delegate)	P Phoned in
P Tim Tracey (Finance)	P Ashlen Williams (Director)	P Terran Wilson (IL Delegate)	■ Present
P Chey-Wen Taylor (Education)	P Calli Verkamp (Director)		□ Not Present

Staff

P Joan Pomaranc (Program Director)	P Steve Riforgiato (Membership Manager)
P Allison Garwood Freedland (Program Manager)	□ Wendy Daniels (Accounting)
P Kirstin Osgood (Development and Sales Manager)	P Jen Masengarb (Executive Director)
P David Cordaro (Communications Manager)	

Meeting Minutes

- Welcome** This meeting was held as a web-based video call due to the Coronavirus pandemic. Drew welcomed the new Board and reviewed the agenda for the initial 2022 meeting. The group will be reviewing roles and responsibilities, and differences between the Board and Staff.
- Approval of the November Meeting Minutes**
ACTION: Jessica motioned to approve the December meeting minutes. Mindy seconded the motion. The December meeting minutes were unanimously approved.
- Onboarding and new Board presentation**
SUMMARY: Drew asked that everyone begin by introducing themselves, including where the work, how long they've been on the board, roles on the board, and new year's resolutions.

Jen introduced the new Sharepoint file systems for the Board and access to files. Jen showed the subfolders and explained the breakdown of information for the Board to get familiar with including the forms to be signed once onboarding documents have been reviewed.

Drew reviewed a powerpoint presentation- why are we here? Slides included topics such as: The AIA Chicago Mission and Vision from the strategic plan, AIA- core values , Strategic Plan Goals overview for 2021-2023, Quick facts about Chicago, membership statistics, national-state-local component overview.

Jen shared a video of "10 ways to be an awesome Board Member".

Drew shared a few slides on Governance and organizational fundamentals including responsibilities of the chapter.

Jen shared a slide overview of the Staff versus Board focus and responsibilities.

Jen and Drew shared the Board committee groups, committee chairs and let each individual group introduce themselves and committee goals. Drew provided a quick overview of the affinity groups as well.

4. Executive Director Report

SUMMARY: Not discussed.

5. First Vice President Report

SUMMARY: Not discussed.

6. Strategic Plan Updates- SUMMARY: Not discussed other than information provided during Board member introductions.

Education and Programs

Structure

Advocacy

Communications

Development

Membership

7. AIA IL delegate

SUMMARY: Not discussed

8. Transform Update

SUMMARY: Not discussed

12. Student update

SUMMARY: Not discussed

Documents Distributed: See the January 2022 Sharepoint folder for all documents.

Meeting adjourned

Next Meetings

Board Meeting – 02/09/2022 meeting (12pm – 1:30pm)

ExCom Meeting – 02/02/2022 @ virtual meeting (8am – 9:30am)