

Board of Directors Meeting Minutes

Wednesday, July 28, 2021, 12:00pm – 1:30pm

Zoom Video Conference Call

Attendees

P Jessica Figenholtz (President)	P Chey-Wen Taylor (Director)	P Jeremy Gentile (Assoc. Dir.)	
P Drew Deering (Pres-Elect)	P Arathi Gowda (Director)	P Justin Banda (Assoc. Dir.)	
P Mindy Viamontes (Sponsorship)	P Enrique Suarez (Director)	P Bob Magruder (Affiliate Dir.)	
P Tim Tracey (Honors/ Awards)	P Natalie Hicks (Director)	P Chris Carpenter (Affiliate Dir.)	
P Laura Garcia (Advocacy)	P Julie Hacker (Director)	<input type="checkbox"/> Nyah Tsai (Student Dir.)	<u>Key</u>
P Jason Golub (Secretary)	P Lynda Dossey (Director)	P Wei Yu (IL Delegate)	P Phoned in
P April Hughes (Past President)		<input type="checkbox"/> Terran Wilson (IL Delegate)	■ Present
P Manuel Hernandez (Treasurer)		P Jen Masengarb (ED)	<input type="checkbox"/> Not Present

Staff

P Joan Pomaranc (Program Director)	P Steve Riforgiato (Membership Manager)
P Allison Garwood Freedland (Program Manager)	<input type="checkbox"/> Wendy Daniels (Accounting/Bookkeeper)
P Kacey Larsen (Program and Events Manager)	P Jen Masengarb (ED)

Meeting Minutes

- Welcome** This meeting was held as a web-based video call due to the Coronavirus pandemic. Jessica welcomed everyone and reviewed the proposed agenda.
- Approval of the June Meeting Minutes**
ACTION: The June meeting minutes were approved. Motion to approve by Drew, seconded by Mindy.
- Executive Director Report**
SUMMARY: Jen reported that she has begun setting up meetings with larger firms and has already hosted a sit down with SmithGill. Jen is launching a “listening tour” to talk to local firms, starting with the largest firms, and beginning in late August and continuing after Labor Day. She hopes that by engaging key stakeholders she can begin to build and strengthen relationships. She will be presenting the strategic plan and discussing plans for the 2021 conference. Our August board meeting is on the 25th and will be hosted on the P&W terrace. The Board, the Foundation Board, and leadership from CWA, I-NOMA, and Arquitectos will be invited. Jen announced that the 2022 convention co-chairs will be Dawn Schuette and Scott Rappe. She also noted that John Syvertsen has volunteered to help chair the tour committee. Planning is underway.
- Membership 2022 Dues Update and vote**
SUMMARY: Jason Golub presented the proposed options for the AIA Chicago and National dues increases for 2022. Even though AIA Chicago has no ability to control the National dues, AIA Chicago’s local dues are up for review each year. Steve Riforgiato compiled data into two spreadsheets for review. The ExCom met last week and reviewed the three presented options and voted in favor of the 2.2% increase. The Board reviewed as a group and understood that National was raising the dues as follows: 1.7% (arch), 1.6% (assoc), 1.4% (int. assoc). The discussion among the Board focused on increases after a pandemic relative to inflation and how we move forward. This is going to be a key topic for the upcoming strategic plan. The Board concluded the discussion and voted.

ACTION: The Board voted in favor of the small increase in correlation with the percentage increases National established.

5. Committee Report- Honors and Awards

SUMMARY: Tim opened up the discussion by introducing the topic of the lifetime achievement award. Today's discussion was to allow for Board presentations of two nominations, review and a vote on each nomination to declare a winner of the award for 2021. Two Board members presented two candidates along with their professional experience and background. The Board asked questions pertaining to each individual and several Board members added favorable statements about each candidate. In the end a vote was taken. The winning candidate will be announced soon via Designight press releases and invites.

6. President Report

SUMMARY: Jessica updated and reminded everyone about the upcoming strategic planning introductory call with ESC in a few weeks. The meeting will focus on small committees, those committee leaders and goals for each. ESC will help guide the discussion by reviewing the committee survey and training for each group to be successful.

7. Committee Report - Development

SUMMARY: Mindy issued a google doc sheet to help organize connections of Board members with potential sponsors of Designight and the annual meeting. Mindy asked that each Board member review and add their name next to those contacts they were comfortable reaching out to for sponsorship.

8. Committee Report – Membership Committee

SUMMARY: Not discussed

9. Committee Report – Personnel Committee

SUMMARY: Not discussed

10. Committee Report- Education and KC committee

SUMMARY: Not discussed

12. AIA IL delegate

SUMMARY: Not discussed

13. Student update

SUMMARY: Not discussed

Documents Distributed: See the July 2021 Dropbox folder for all documents.

Meeting adjourned

Next Meetings

Board Meeting – 8/25/2021 social event

ExCom Meeting – 8/18/2021 @ virtual meeting (8am – 9:30am)